**4-H CLUB MEETING - Agenda Template**

(The following items should be discussed and completed at every Club meeting)

**Call meeting to order:** Date Time:

Flag salute and 4–H pledge to be led by

Member Roll Call:

Introduction of guests by:

Reading and Approval of minutes by:

Treasurer’s Report by:

Correspondence Report by:

Officers’ Reports by:

4–H Council Report by:

Committee Reports by:

Project Reports by:

Old Business:

New Business:

Announcements:

Adjournment:

Educational Program introduced by:

Recreation led by: