

## Mecklenburg County Extension Intern

**Location:** Mecklenburg County, NC

**Program Area:** Agriculture and Natural Resources, Family and Consumer Sciences, Community and Rural Development

**Immediate/Site Supervisor:** Barbara Worley, PhD.

**Other Mentors and Supervisors:** Demetria Cox-Thomas and Todd DeZwaan, PhD.

### Position Description/Responsibilities:

The Urban Extension Intern will learn from the FCS and ANR agents as they deliver, train, and teach curriculum to adults and/or youth groups

- Educational material will be related to urban agriculture, local foods systems, and workforce development

The Urban Extension Intern will receive programmatic guidance from the FCS and ANR Agent(s), with overall supervision provided to the intern by the County Extension Director (CED).

- Intern will work directly with the FCS Agent, ANR Agent, and CED to understand how needs are assessed, and programs delivered in Mecklenburg County

Primary Responsibilities will include:

- Assisting with the development of social media and marketing content
- Food preparation for Farmers Markets demonstrations
- Farmer/Grower/Producer field visits
- Data entry and evaluation administration
- Working across programs for summer 4-H activities and events

### Additional Information

Depending on the assigned tasks, remote work and field work opportunities may arise and be periodically available. Some night and weekend work may also occur.

### Preferred Qualifications/ Previous Coursework:

- Experience working with adults and/or youth from marginalized communities preferred
- Works effectively in a team environment
- Willingness to learn
- Excellent written and oral communication skills
- Ability to speak and present to groups
- Good organizational, time management, and planning skills
- Experience in social media marketing preferred
- Experience with computer software (Word, Zoom, Canva, Google, etc.) preferred
- Previous coursework related to agriculture, horticulture, nutrition, youth development, and/or program delivery is desired

### Benefits/Skills student will gain through this internship:

- Gain an understanding of Extension, its program areas, and its mission
- Gain an understanding of county government and the role of stakeholders/community partners
- Professional development and team-building opportunities and workshops
- Explore a variety of career opportunities available within Cooperative Extension, specifically an urban county
- Gain experience planning, implementing, and evaluating programs
- Intern will explore and develop programming related to their personal/professional interests within Extension