

Rutherford County Extension Intern

Location: Rutherford County, NC

Program Area: 4-H Youth Development, Agriculture and Natural Resources, Family and Consumer Sciences

Immediate/Site Supervisor: Cynthia Robbins

Other Mentors and Supervisors: Laura Ponder and Shari Ledford

Position Description/Responsibilities:

- Assist Extension Agents with planning, marketing, implementation, and evaluation of educational programs
- Activities may include but are not limited to:
 - Farm Visits
 - Agricultural Events
 - Nutrition Cooking Classes
 - Youth enrichment day camps
 - Workshops
 - Contests
- Help develop educational tools, exhibits, and marketing materials
- Assisting clients and visitors that come into the Cooperative Extension office
- Attend meetings related to local community issues and needs assessments
- Collecting and compiling data
- Gathering and assembling class materials for extension classes and workshops

Preferred Qualifications/ Previous Coursework:

- Intern should be self-motivated, dependable, and flexible
- Good organizational and communication skills
- Ability to work with a team
- Effective use of and experience with technology is preferred
- Interest in local foods and/or working with youth is beneficial

Benefits/skills student will gain through this internship:

- Expand knowledge of Extension's mission and gain experience in all areas of Extension programming
- Opportunity to practice leadership skills, public speaking, customer service, and program delivery
- Exposure to daily responsibilities, giving the intern valuable experience in problem-solving, volunteer management, community outreach, & marketing

Additional Information

This internship will be great exposure to a variety of experiences. It will widen the intern's scope of the mission of the NC Cooperative Extension Service.